

Transition Plans (Pre-K) Prompts

| PROMPT | WRITER'S TIPS |
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| <p>What processes has the school established to help children transition from their homes to your program?</p> | <p>Writer's Tips and Think Abouts</p> <ul style="list-style-type: none"> ~ What steps does the program take to welcome new children and families? ~ Do children visit before participating fully in the program? ~ How does the program help families prepare for their child's first day? ~ What routines are especially helpful for children to follow when they first arrive? ~ Explain any special systems the program might have for helping children and families transition successfully (example: buddy system). |
| <p>What processes has the school established to help children transition from a child care setting to your program?</p> | <p>Writer's Tips and Think Abouts</p> <ul style="list-style-type: none"> ~ How does the program help families prepare for their child's transition? ~ How does the program explain the transition to the children? ~ Explain any special systems the program might have for helping children and families transition successfully (example: planning discussions between staff members). |
| <p>What processes has the school established to help children transition between age groups within your school?</p> | <p>Writer's Tips and Think Abouts</p> <ul style="list-style-type: none"> ~ Describe the process for transitioning children into different age groups, developmental groups, to a different lead teacher/adult, or into a different classroom setting within the program. ~ Explain any special systems the program might have for helping children transition successfully. ~ Do children visit before participating fully in the program? ~ How does the program introduce a child with a disability or special health care need to other children and adults? |

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| <p>How does the school individualize transition plans for children with disabilities and children with special health care needs?</p> | <p>Writer's Tips and Think Abouts</p> <ul style="list-style-type: none"> ~ Describe the steps the program takes to welcome families and children with special health care needs or disabilities. ~ What policies and procedures do the program follow to make sure the teacher(s) and staff fully understand all children's needs? ~ How does the program help families prepare for their child's first day? ~ How does the program introduce a child with a disability or special health care need to other children and adults? ~ Explain any special systems the program might have for helping families and children with special health care needs or disabilities to transition successfully (i.e., communication with others familiar with the child, review documentation of child's history, review IFSPs and IEPs, additional training). |
| <p>What processes has the school established to help children transition from one school to another?</p> | <p>Writer's Tips and Think Abouts</p> <ul style="list-style-type: none"> ~ Explain the steps the program takes to support children as they transition from the prekindergarten program into a new setting where the adults, teachers, and children may be unfamiliar. ~ How does the program introduce new children? ~ Do children visit the new program before leaving your program? ~ How do you help families prepare for their child's transition? ~ How do you explain the transition to the children in the program? |

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| <p>What processes has the school established to help children transition from one school to another?</p> | <p>Writer's Tips and Think Abouts</p> <ul style="list-style-type: none"> ~ Explain the steps the program takes to support children as they transition from the prekindergarten program into a new setting where the adults, teachers, and children may be unfamiliar. ~ How does the program introduce new children? ~ Do children visit the new program before leaving your program? ~ How do you help families prepare for their child's transition? ~ How do you explain the transition to the children in the program? ~ Explain any special systems the program might have for helping children and families transition successfully? (example: planning discussions between staff members of both programs) |
| <p>How is information about child assessment and developmental progress shared during the transition process?</p> | <p>Writer's Tips and Think Abouts</p> <ul style="list-style-type: none"> ~ What type of information is shared? ~ What policies and procedures do the program follow to make sure information is kept confidential and maintains a child and family's privacy? ~ How are families informed about the school's policies for sharing information on assessments and developmental progress? ~ Does the program require any signatures as part of these policies and procedures (example: permission from families to release assessment information)? |